UAC Form – 12/12
[Referred to in Rule 12.1 (ii).55]

SHRI VISHWAKARMA SKILL UNIVERSITY, DUDHOLA, PALWAL

FORMAT FOR INVITING QUOTATIONS (Limited Quotations Basis)/TENDERS

SVSU/2025/P&S/NIQ/ 743 **Dated: 12.12.2025**

NIQ DOCUMENT

Subject: Invitation for Quotation for supply of items.

Sealed quotations are invited from the manufacturers/exclusive distributors/ authorized dealers/suppliers/re-sellers for the items detailed below:

Sr. No.	Particulars	antity
1.	Dairy -5x7 inch normal with SVSU branding printing, 08 Color pages(4 Color Leaf)	500 nos
2.	Pen- with SVSU branding equivalent Pilot V5	500 nos

The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by **19.12.2025** by17:00 PM in the office of **DEPUTY REGISTRAR, P&S BRANCH, 1ST FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotees or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.

The following charges and terms may be spelt out in your offer clearly:

i. F.O.R at SVSU, Dudhola, Palwal, HR-121102
ii. GST applicable.
iii. Payment terms.
iv. Delivery period.
v. Guarantee/Warranty period.
vi. After-sales service.
vii. Installation charges, if any.
viii. Validity period of the quotation.
ix. Bank Draft charges, if any.
x. Misc. charges such as Packing & Forwarding charges, Insurance charges, etc., if any.
xi. SVSU reserves the right to cancel the NIQ at any stage.

Deputy Registrar
P & S, SVSU

Deputy Registrar
Procurement & Store
SVSU, Dudhola, Palwal