



**Government of Haryana**

**SHRI VISHWAKARAMA SKILL UNIVERSITY**

**Plot No. 147, Sector – 44, Gurugram. Haryana.**

**(Short Notice EOI)**

**NOTICE INVITING EXPRESSION OF INTEREST (EOI)  
FOR RENTING OF SPACE FOR THE CLASS ROOMS etc.  
FOR THE SHRI VISHWAKARAMA SKILL UNIVERSITY  
AT PLOT – 147, SECTOR 44, GURUGRAM, HARYANA.**



### **Expression of Interest for the Class Rooms**

SHRI VISHWAKARAMA SKILL UNIVERSITY, Govt. of Haryana is looking for well-furnished and ready to move infrastructure for class rooms etc. for its upcoming various course classes. Expression of Interest (EOI) is hereby invited from the interested Societies/ Trusts (preference will be given to institute having workshop and different labs of IT, Engineering and Science courses) offering well-furnished space within area approx.10000 to 12000sq.ft for 10 classrooms with 30 capacities students, 2 classrooms with 60 capacities students, 1 staff room, 1 meeting room (classroom to have chairs, white board all teaching learning aids) in prominent place for approximate 06 months or may be extended as per requirement. The preferred locations for the same is at around Palwal with additional parking space.

The Tender should be submitted through two separate sealed envelope containing both technical and financial bid.

Important Information Sheet for the Submission, Pre Bid Meeting, Opening and Contact Person in respect to the bid as under: -

<b>Event</b>	<b>Particulars</b>
<b>Date of publication of Notice for Expression Of Interest</b>	19/07/2019
<b>Last date and time for Hard copy submission Technical and Financial Bids.</b>	29/07/2019 at 14:30 hrs.
<b>Date &amp; Time of Opening of Technical Bids.</b>	29/07/2019 at 15:30 hrs.
<b>Date of Pre Bid Meeting for clarify the any issues.</b>	24/07/2019
<b>Application Fee (DD in the name of Shri Vishwakarma Skill University, payable at Gurugram.</b>	Non- refundable fees Rs. 2000/- (Rs Two Thousand Only) inclusive all taxes.
<b>Date for opening of Financial Bids</b>	<i>Will be intimated</i>



<b>Place of Submission of EOI</b>	Shri Vishwakarma Skill University. Plot No. 147, Sector – 44, Gurugram - 122003.
<b>Contact Person :</b> <i>You may direct your queries to IDC Deptt.</i>	<b>1. Ms. Simi.Somasundaran</b> (Deputy Director) <b>2. Er. Sandeep Pratap Singh Bhati</b> (Sub Divisional Officer/Civil)
<b>Contact Phone Numbers</b>	0124-274 6800
<b>Email id</b>	<a href="mailto:simi.hvsu@gmail.com">simi.hvsu@gmail.com</a> <a href="mailto:sdocivil.svsu@gmail.com">sdocivil.svsu@gmail.com</a>

**Technical Bid: -**

The technical bid should contain detail information of the locality and area of the premises, the infrastructure available, the allotted power capacity, water connectivity, clearance from all applicable authority and NOCs.

**Financial Bid: -**

The financial bid should clearly have mentioned the offered monthly rent including all the applicable taxes and other obligations if any and also should mentioned their terms offered for space.

Sd/-

**Sub Divisional Officer/Civil**  
IDC Department  
SVSU, Gurugram

Sd/-

**Deputy Director**  
IDC Department  
SVSU, Gurugram



## Expression of Interest Form

### **The Registrar**

Shri Vishwakarama Skill University  
Plot No-147, Sec-44, Gurugram  
Haryana.

Sir,

Sub: - Expression of Interest offeringspace premisesfor Class Rooms etc. on rent basis at around Palwal.

This offer is with reference to the advertisement released in the press/ put up in the Tenders section of SVSU website [www.svsu.ac.in](http://www.svsu.ac.in) for taking space on rent basis.

The details of premises offered Technical Bid- Part 1 and Financial Bid- Part 2 are as under:

-

<b>Tender FORM</b>	
Technical Bid- Part 1	
	<b>Bidder's Description</b>
1.	Name &Details of Trust/ Society
1.1	Name of Trustees Details
1.2	Address of Trust/ Society
1.3	Contact No. Telephone No. Mobile No.
1.4	Email ID Trust/ Society
2.	<b>Details Location &amp; Address of space offer</b>
2.1	Address of the offer space
2.2	Land Mark of the offer space
2.3	Distance of the Main Road/Bus Stand in meters/Km
2.4	Attach layout drawings of the space premises
3.	<b>Attached Infrastructure and amenities of the office</b>
3.1	Total available space in Sq. Ft.
3.2	No. of Rooms (with size) a. b. c.



3.3	No. of Toilets	
3.4	Is pantry/canteen available (Yes/No.) If yes size	
3.5	Is there attached Air Conditioner (Yes/No)	
3.6	Is there car parking facilities and how much car parking capacity	
3.7	The capacity of Electricity allotted in Kilo-Watts.	
3.8	Year of Construction /last maintenance done	
3.9	Is the office having regular water supply/how much liter of water per day ?	
3.10	In their power backup facility available e.g Diesel Generator/ Inverters/ Solar system etc. and how much capacity ?	
3.11	Additional infrastructure/ Amenities, if any	
3.12	10 classrooms with 30 capacities students	
3.13	2 classrooms with 60 capacities students	
3.14	1 staff room for 15-20 capacities	
3.15	1 meeting room for 20-30 capacity	

I certify that I am an authorized signatory of Trust/ Society and am, Therefore, competent to submit the details towards this EOI.

**Signature of the Authorized Signatory with name and stamp.**



<b>Tender FORM</b> Financial Bid- Part 2	
1.	Name of Trust/ Society:-
2.	Basic Rent per Sq. Ft. per month
3.	Basic Rent on the total available space
4.	Taxes on Rent: - GST Municipal Society/ Community if any Any other applicable taxes  <b>Total Taxes:-</b>
5.	Water supply Charges per month
6.	Any other charges, if any
7.	Total rental inclusive of applicable taxes

I certify that I am an authorized signatory of Trust/ Society and am, Therefore, competent to submit the details towards this EOI.

**Signature of the Authorized Signatory with name and stamp.**



### **General Terms and Conditions for rent of space for Class Rooms etc.**

- 1.** Building offered should preferably not be more than 15 years old as well as having Building must be approved to run Educational activities.
- 2.** The successful tenderer shall have to execute an agreement on a non-judicial stamp paper of Rs.100/- within 7 days of the receipt of the work order/LOI, failing which it shall be presumed that work order/LOI along with the its terms & conditions is acceptable to him and shall be binding upon him.
- 3.** The building in which class room space etc. is offered shall be well furnished and shall also have all basic amenities like proper water connection/ facilities, adequate fire protection system as per local authority's requirement etc. the building should be in placed to take up electricity load for air conditioning of the premises.
- 4.** In case of damage to the lease property due to any natural calamities, rioting etc. SVSU will not undertake to compensate the loss or damage incurred by the owner of the property.
- 5.** The EOI will be acceptable from the original owner/ lease holder/ power of attorney holder of the building / property or their authorized agents. The lease deed should be executed after the verification of documents by SVSU.
- 6.** The SVSU will not make any security deposit or any brokerage for the offered property under any circumstances.
- 7.** The lease rental shall be subject to TDS as per the provision of Income Tax act in force.
- 8.** EOI not conforming to these requirements shall be rejected and no correspondence will be entertained in this regard whatsoever.
- 9.** After opening of the Technical documents and before evaluation of the same the committee constituted by the lessee SVSU shall inspect the premises and ascertain its



suitability for the purpose of setting the class rooms etc. in case the committee finds the premises not suitable for the purpose of setting up class rooms etc., the Technical documents submitted by such owner will not be evaluated and the price quotation of the owner will not be open. The decision of the committee in this matter will be final.

**10.** The rent would be payable from the date of actual possession of the hired property.

**11.** The following documents should be submitted along with EOI documents: -

- i. Support of ownership of the building/ land and construction there on.
  - ii. Copy of PAN of the owner of the premises.
  - iii. Proof that the applicant is the original owners or lease or power of attorney holders or authorized agents of properties.
  - iv. Certificate of authorized signatory from owner of a Trust, Society etc.
  - v. An affidavit swearing that the space offered is free from any liability and litigation with respect to its ownership, lease/ renting and that there are no pending payments against the same.
  - vi. No Objection Certificate/ all clearance form shall be submitted dual use of the property.
  - vii. Copies of approved plan of the building offered.
  - viii. Updated copies of all Municipal/ other applicable tax receipts.
- 12.** Building offered must be free from all encumbrances, claims and legal disputes etc. payment of all taxes, duties, dues etc. must be submitted along with this EOI documents.
- 13.** The Bidder are required to submit their offer in two parts (Technical & Financial) separately in sealed envelope. The Bidder should note that they are not required to disclose their quoted price in the first part of Technical Bid. The First part shall consist of EOI documents issued to them and whereas the second part will contain their offer rates (Price Bid).
- 14.** The Bidder shall be submitted (Technical & Financial) bids in hard copy on or before mentioned date and time and same shall be opened on mentioned date and time in presence of Representative of the bidder, who chooses to attend. No other mode of submission is acceptable.
- 15.** Firstly, all disputes and differences of any kind whatsoever arising between the parties (Employer and Bidder) out of or in connection with the contract/bid shall in the first place be referred by the Bidder to the SVSU in writing for resolving the same through mutual discussion, negotiations, deliberation etc. associating representatives from both the sides and concerned efforts shall be made for reaching amicable settlement of disputes or differences.
- 16.** If any dispute or difference arises between the parties under or in relations not resolved by mutual settlement to this agreement, the same shall be referred to the sole Arbitrator with due regard of the Registrar of the SVSU and the decision of the





Registrar or any officer appointed by him for this purpose shall be final and binding upon the parties, including the venue, as selected by him.

**17.** In respect of any legal proceedings arising as a result of or relating to or incidental to this agreement, the court in Gurugram alone shall have exclusive jurisdiction.

**18.** SVSU is not bound to accept the EOI and will not be required to give any reason for rejecting this EOI.

**Sd/-**

**Sub Divisional Officer/Civil**  
IDC Department  
SVSU, Gurugram

**Sd/-**

**Deputy Director**  
IDC Department  
SVSU, Gurugram