

**Temporary Office:**

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**SVSU**

**SHRI VISHWAKARMA SKILL UNIVERSITY**

(Enacted Under Government of Haryana, Act No. 25 of 2016)

**Office Order**

**SVSU/19/Conduct/204**

**Dated: 24/10/2019**

**Subject: Regarding the re-evaluation of answer-book.**

It is informed to all concerned that:

1. Re-evaluation is allowed in the answer-book of theory papers only. The Re-evaluation form is available with the AR (Examination). The application fee of Re-evaluation would be Rs. 500/- for each subject upto 15 days of result declaration. Thereafter, upto next 10 days with additional late fee of Rs. 1000/- for each paper. Provided that no answer-book will be re-evaluated if the re-evaluation form is received after Ninety (90) days of the date of examination on any ground whatsoever.
2. Re-evaluation is not allowed in Practical examination and OJT.
3. Fee can be deposited by Bank Draft drawn in favour of **Shri Vishwakarma Skill University, payable at Gurugram .**
4. The application form may be submitted personally or sent by speed post to the Assistant Registrar (Re-evaluation),
5. Application received by post within three days after the above last date will also be considered only if the same has been posted on or before the last date prescribed above.

Assistant Registrar (Examination)

A copy is forwarded to the following for information and necessary action please:

1. PS to Vice Chancellor SVSU Gurugram
2. PA to Registrar SVSU Gurugram
3. All Dean/HODs.
4. AR Academics.
5. Course Coordinators.
6. Account Officer.
7. website Administrator- for uploading on website.
8. Notice boards.

Assistant Registrar (Examination)