CIRCULAR

Subject: Preventive Measures to contain the spread of Noble Corona Virus (COVI D-19)

In continuation to earlier office order dated 14/3/2020 & 17/07/2020 and the notification issued by the Chief Secretary to Government of Haryana, No. 62/19/2020/-6GS-1, Dated: 15.09.2020 regarding Preventive measures to contain the spread of Corona Virus (COVID-19), all the employees, HODs, staff etc. are directed to strictly adherence to the notifications. Copy of notification by W/Chief Secretary is enclosed for information and compliance.

A revised seating plan has already been circulated by ID&C vide no. SVSU/20/ID&C/1272 Dated: 08/09/2020 to provide adequate seating to all.

The HODs are directed to implement the guidelines in their respective departments and instruct the employees working with them accordingly.

Copy to:

1. OSD to VC for information to H.VC
2. PA to Registrar SVSU Gurugram
3. AR(GB); To Ensure Compliance of SoPs
4. DR(Proc)- to issue necessary items for 1st, 4th and 5th floor
5. Website Administrator to upload on website
6. IC/IT, to ensure IT infrastructure at 1st, 4th and 5th floor.