



Shri Vishwakarma Skill University

(1st Government Skill University of India, set up by the Government of Haryana)

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF 1ST MEETING OF IQAC ON 28TH AUGUST 2023

1st Steering committee meeting of Internal Quality Assurance Cell (IQAC) was held on 28.08.2023 at Seminar Hall, 1st Floor, 1E Block, Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana at 12:00 Noon.

Members Present:

The members present in the meeting were as per the attendance sheet.

A. Internal Members

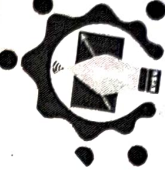
Sr.No	Name of the Attendees	Designation
1.	Dr. Raj Nehru	Hon'ble Vice Chancellor
2.	Prof. Jyoti Rana	W/Registrar
3.	Prof. R.S Rathore	DAA
4.	Prof. Ashish Shrivastav	Dean SFASH
5.	Prof. Nirmal Singh	CoE
6.	Prof. Rishipal	Dean PCB
7.	Prof. Priya Somaiya	Dean SFMSR
8.	Prof. Suresh Kumar	Dean R&D
9.	Prof. A.K Watal	Chairperson CMT
10.	Prof. D.K Ganjoo	Chairperson LCSY
11.	Prof. Joy Kuriakose	Prof. SFMSR, CEO SSIF
12.	Dr. Lalit Kumar	DR, IDC
13.	Dr. Jalbir Singh	Principal SVSU Skill School
14.	Dr. J.K Dubey	Dy. Librarian
15.	Sh. Vineet Suri	JD IIC





Shri Vishwakarma Skill University

(1st Government Skill University of India, set up by the Government of Haryana).



16.	Sh. Ammar	JD SSIF
17.	Sh. Arvind Kumar	JE Horticulture
18.	Sh. Dheeraj Kamboj	JE Electrical
19.	Dr. Rajesh Chauhan	PRO
20.	Dr. Vikash Singh Bhadoria	DTPO
21.	Dr. Pinki	AP
22.	Ms. Deepika	SAP
23.	Dr. Mani kr. Sharma	SAP
24.	Dr. Preeti	SAP
25.	Dr. Sanjay Singh	SAP
26.	Dr. Samarth Singh	SAP
27.	Dr. Sajan K Wahi	SAP
28.	Dr. Lalit Kumar	SAP
29.	Ms. Ekta	SAP
30.	Dr. Mani Kumar Singh	SAP
31.	Sh. Dinesh	SAP
32.	Dr. Mohit Shrivastav	SAP
33.	Dr. Harish	SAP
34.	Sh. Hemanth Tirpathi	SI
35.	Sh. Vaibhav Raghav	Forman
36.	Dr. Parul Bhatia	SAP
37.	Sh. Navratan	Draftsman Civil
38.	Sh. Sandeep Kumar	SI
39.	Dr. Shiv Kumar	SAP
40.	Dr. Surbhai Goyal	SAP





Shri Vishwakarma Skill University

(1st Government Skill University of India, set up by the Government of Haryana)

41.	Dr. Bhawana Rooprai	SAP
42.	Sh. Ajay Kumar	SAP
43.	Sh. Parveen	SI
44.	Sh. Pankaj Soni	SI
45.	Dr. Sanjay Kumar	MSI
46.	Sh. Jagbir Singh	MSI
47.	Ms. Meenakshi Koul	SSI

B. External Members

Sr.No	Name of the Attendees	Designation
1.	Prof. Sandeep Grover, JCBUST	Professor, External Expert

Absentees: Prof. Dinesh Kumar Director, IQAC, KUK, Sh. Neeraj Parashar, Ntw Adm, Dr. Anchal, SAP (CSE), Dr. Parveen, SAP, Dr. Divyansh Bhatnagar, SAP, Dr. Mayank Singh, SAP, Sh. Parveen Kumar, Web Adm., Sh. Ajit Singh, SI IT, Dr. Mohit, SAP, Dr. Dalip Raina, SAP, Dr. Dinesh Yadav, SAP, Dr. Vinay Saini AR, Dr. Divyansh SAP, Sh. Shumant Singh CAO, Dr. Ritu Rana, SAP, Dr. Vikas Mishra, SAP, Dr. Meenakshi Aggarwal, SAP, Ms. Teena, IT, Dr. Savita Sharma, Humanhsu Malik, Monika Jangra, Deepika Pooriye, Dr Nitin kr, Dr. Priyanka, Dr. Nakul, Dr. Ajay Kumar, Dr. Kalpna, Sh. Rahul Malik MSI, Mrs Ambika Patyal, JD, Sh Naresh, SDO civil, Dr Sunil Kumar Sharma, SAP, Dr Krishan Dyal Shukla SAP, Ms. Sonal Garg, Deputy Supdt. (PCB), Sh. Keshav, Law Officer could not attend the meeting.





Shri Vishwakarma Skill University

(1st Government Skill University of India, set up by the Government of Haryana)

Shri (Dr.) Raj Nehru, Hon'ble Vice Chancellor, Shri Vishwakarma Skill University was the Chief Guest and Prof. Sandeep Grover, External Expert, J.C Boss University of Science and Technology, YMCA presided over the meeting. Prof. Jyoti Rana, W/Registrar, Shri Vishwakarma Skill University, Prof. R.S Rathore, Dean Academic Affairs, Shri Vishwakarma Skill University & Prof. Ashish Shrivastav, Dean SFASH, Shri Vishwakarma Skill University, all Deans of Faculties, Dean Affiliation, Dean PCB, Dean R&D, CoE, all Chairpersons, Principal SVSU Skill School, Professor of Practices, All JDs/HoDs/officials/faculty, CAO, One Faculty and one Instructor from each faculty nominated by DAA were amongst those who attended the meeting.

At the outset, Ms. Chanchal Bhardwaj, Deputy Registrar, Shri Vishwakarma Skill University extended a warm welcome to Shri (Dr.) Raj Nehru, Hon'ble Vice Chancellor, Shri Vishwakarma Skill University - Chief Guest; Prof. Sandeep Grover, External Expert, Prof. Jyoti Rana, Registrar, Prof. R.S Rathore, Dean Academic Affairs, Prof. Ashish Shrivastav, Dean SFASH, dignitaries on dais and other distinguished members present in the meeting. She informed that in the present meeting the following agenda points would be taken up for Awareness:

- NAAC Awareness for Preparation.
- Areas of Separate NAAC manual for Skill Universities.

Prof. Ashish Shrivastav, Dean SFASH, while delivering his keynote address welcomed Shri (Dr.) Raj Nehru, Hon'ble Vice Chancellor alongwith all dignitaries on the dais and all other members of IQAC. He dwelt upon the significant Assessment & Accreditation which took place recently on National Assessment and Accreditation Council (NAAC).

The professor gave a brief description about the NAAC manual. He explained to everyone how NAAC works. He explained all the 7 parameters of the manual in brief.

- In which the first parameter is the curricular aspect.
- The second criterion is teaching-learning and evaluation.
- The third criterion is research, innovation and expansion.
- The fourth criterion is infrastructure and learning resources.
- The fifth criterion is student support and progress.
- The Sixth criteria are governance, leadership and management
- The seventh is institutional values and best practices





Shri Vishwakarma Skill University

(1st Government Skill University of India, set up by the Government of Haryana)

With the permission of the chair, agenda-wise items were discussed:-

AGENDA ITEM NO. 1	NAAC Awareness For Preparation.
------------------------------	--

Prof. Sandeep Grover, External Expert, J.C Boss University of Science and Technology, YMCA while addressing the house informed that India has one of the largest and diverse education systems in the world. Privatization, widespread expansion, increased autonomy and introduction of Programmes in new and emerging areas have improved access to higher education.

- The National Policy on Education (NPE, 1986) and the Programme of Action (PoA, 1992) spelt out strategic plans for the policies, and advocated the establishment of an independent National accreditation agency. Consequently,
- The National Assessment and Accreditation Council (NAAC) was established in 1994 as an autonomous institution of the University Grants Commission (UGC), with its Headquarters in Bengaluru, Karnataka. The mandate of NAAC is to make quality assurance as an integral part of the functioning of Higher Education Institutions (HEIs) and to motivate them to build a strong quality culture within.

The NAAC functions through its General Council (GC) and Executive Committee (EC) comprising educational administrators, policymakers and senior academicians from a cross-section of Indian higher education system. The Chairperson of the UGC is the President of the GC of the NAAC, and the Chairperson of the EC is an eminent academician nominated by the President of GC (NAAC).

The house was informed that **vision of NAAC is:**

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

The mission statements of NAAC are:

- To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;
- To stimulate the academic environment for promotion of quality in teaching-learning and research in higher education institutions;





Shri Vishwakarma Skill University

(1st Government Skill University of India, set up by the Government of Haryana)



- To encourage self-evaluation, accountability, autonomy and innovations in higher education;
- To undertake quality-related research studies, consultancy and training programmes, and
- To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

Prof. Sandeep Grover, an External Expert further informed that how to do the Registration process of NAAC Step By Step. And all the Charges with Fee Structure. He briefed the house about the process of accreditation and he also informed in details about user manual and,

- Quality Indicator Framework (QIF),
- The Assessment Process,
- The Assessment Outcome, Getting Ready for the Submission of the Self - Study Report (SSR).

The house was informed universities standard operating procedure, and briefed about universities benchmark documents and Data Templates/Documents Quantitative Metrics (QnM).

List of all Documents is annexed.

AGENDA	Areas of Separate NAAC manual for Skill Universities.
ITEM NO. 2	

Prof. Jyoti Rana, W/Registrar, Shri Vishwakarma Skill University while addressing the house informed that We will do this in a very good way at the administration level or by discussing with all the committee members who will do the manual criteria for the skill university, told them that they want to do all the work in such a way that even the smallest thing is not left out, for example Minutes page no. Write 1 out of 5 its header footer should be proper. In this way, we will meet the criteria of NAAC rating and will be able to get the best grades for the university.

Prof. R.S Rathore, Dean Academic Affairs, Shri Vishwakarma Skill University while addressing the house informed that Dean Academic Affairs Professor RS Rathore told that academics will work a lot for neck rating and most work needs to be done. We will fulfill all the aspects of NAAC by including all faculty staff members in this and will present our university with good NAAC rating, while Professor Rathore told how the programs have been organized like university, which includes on the millennium program.





Shri Vishwakarma Skill University

(1st Government Skill University of India, set up by the Government of Haryana)

Dr. Raj Nehru, Hon'ble Vice Chancellor, Shri Vishwakarma Skill University while addressing the house informed that i was listening last couple of months for me grading A, A+, A++ or B, B+ thats a Byproduct of what we eventually get for what we invest in. its about setting a culture of excellence in an institution and the culture of excellence especially the kind of institution we are building in its very-very important because the culture will cannot be unless their attitude for creating a cells of excellence. The purpose of NAAC is not only to get your rating I again said rating is a by-product the purpose of NAAC is to set the culture of Excellence. Honourable Vice chancellor during addressing said that if all of you come together with that passion, with that energy, with that ideation i am sure the NAAC rating come to us automatically.

VOTE OF THANKS

Ms. Chanchal Bhardwaj, Deputy Registrar, IQAC, Shri Vishwakarma Skill University while extending vote of thanks to the Chief Guest & External Expert and all officials for their lively deliberations during the 1st IQAC meeting.

