

Internal Quality Assurance Cell

**MINUTES OF THE 2nd STEERING COMMITTEE MEETING OF
IQAC WAS HELD ON 04.11.2023.**

(VENUE: CONFERENCE HALL, 1ST FLOOR, 1E Block)



Shri Vishwakarma Skill University

(1st Government Skill University of India, set up by the Government of Haryana)

Campus: Village Dudhola, District Palwal - 121102 (Haryana)



- d) Slow learners and advanced learners should be identified and treated accordingly.
 - e) The university should explore and adopt the concept of dual and joint degrees.
2. Prof. Dinesh Kumar made the following suggestion:
- a) Remedial classes should be mentioned in the timetable.
 - b) A peer feedback system should be introduced at the university.
3. Prof. Sandeep Grover made the following suggestion:
- a) The updated NAAC format should be adopted.
 - b) LP modules should be divided into primary and advanced levels.
5. Prof. Jyoti Rana made the following suggestion on SSR:
- a) The university should discuss and adopt the 6+6 model.
6. HVC Dr. Raj Nehru added that, along with courses, qualifications should be mapped.

2. Discussion on Criteria 2:

Dr. Manikanwar Singh presented the SSR for Criteria 2.

Inputs from Experts:

- a) Some programs must be eliminated to improve student enrolment ratios.
- b) The primary goal should be to increase the number of AIC students.
- c) The annual exam and admission reports were discussed.

3. Discussion on Criteria 3:

Dr. Dalip Raina presented the SSR for Criteria 3.

Inputs from Experts:

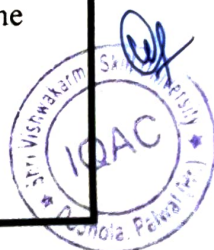
1. Professor Dinesh Kumar underscored the significance of establishing NAAC-compliant timelines to disburse seed money and research policy.
2. HVC mandated that the schedule for developing all policies be finalized and discussed at the following meeting.
3. HVC instructs all faculties and skill instructors to update their information on Vidwan ID and the IRMS portal.

Discussion on Criteria 4:

Prof. Wattal and Dr. Lalit Kumar Sharma presented the SSR for Criteria 4.

Inputs from Experts:

1. Prof. SP Bansal highlighted the significance of infrastructure elements such as laboratories, workshops, accessibility for physically challenged individuals, and the provision of a common room for female students.
2. HVC ordered the implementation of the same.
3. HVC directed the improvement of the computer ratio and the implementation of RFID cards in the library to meet the NAAC requirements.



Date: November 4, 2023

Location: SVSU Campus, Palwal

The following members were present in the meeting:

1. Dr. Raj Nehru (Hon'ble Vice Chancellor, SVSU, Haryana)
2. Prof. S.P. Bansal (Hon'ble Vice Chancellor, Central University, HP)
3. Prof. Dinesh Kumar (Director, IQAC, KUK, Member Steering Committee)
4. Prof. Sandeep Grover (Department of ME, JCBUST, Member Steering Committee)
5. Prof. R. S. Rathore (Dean Academic Affairs)
6. Prof. Jyoti Rana (W/Registrar)
7. Prof. Ashish Shrivastava (Dean, IQAC)
8. Prof. Suresh Kumar (Dean, R&D)
9. Prof. Priya Soumiya (Dean, SFSMR)
10. Prof. Risihpal
11. Prof. AK Wattal (POP)
12. Prof. Joy Kuriakose (POP)
13. Prof. DK Gauju (POP)
14. Ms. Chanchal Bhardwaj (Deputy Registrar and Nodal Officer, NAAC Accreditation)

The agenda of the meeting:

1. Opening Remarks and Welcome
2. Presentation and review of Criteria 1 to 7 Self-Study Reports (SSR)
3. Discussion on NAAC Criteria and Parameters
4. Any Other Business
5. Next Meeting Date and Adjournment

Meeting Proceedings:

Opening Remarks and Welcome:

1. The meeting was called to order by Hon'ble Vice Chancellor Dr. Raj Nehru and the Chairperson of the Steering Committee.
2. Ms. Chanchal Bhardwaj opened the meeting by welcoming the distinguished guests and committee members, to whom she expressed appreciation for their time and effort in helping the institution earn NAAC accreditation.
3. The NAAC Coordinator updated the steering committee on the progress of ongoing projects and outstanding action items from the previous meeting, calling attention to the need for additional input from all relevant departments.

Presentation and review of the various Criteria Committee Self-Study Reports (SSR):

1. Discussion on Criteria 1:

Dr. Mohit Srivastav presented the SSR for Criteria 1.

Inputs from Experts:

1. HVC Prof. S.P. Bansal made the following suggestion:
 - a) In Criteria 1, the main focus should be on curriculum.
 - b) The university should work to achieve a flexible curriculum.
 - c) COs and POs of all courses at the university should be present and mapped.



Discussion on Criteria 5:

Dr. Savita Sharma presented the data for Criteria 5.

Inputs from Experts:

1. Professor SP Bansal emphasized the criticality of establishing a departmental-level placement cell and proposed that the university adopt a choice-based credit system (CBCS) with two elective course baskets (interdepartmental and intradepartmental).
2. All members accepted this proposal, and HVC expedited its implementation accordingly.
3. HVC recommended increasing endeavors to establish an incubation center, a critical component in transforming the university into a manufacturing epicenter.

6. Discussion on Criteria 6:

Mr. Dinesh Kumar and Prof. Rishipal presented the SSR for Criteria 6.

Inputs from Experts:

1. Prof. S.P. Bansal suggested:
 - a) For criteria 6, the university should go for Vision 2030 and prepare a detailed report.
 - b) The vision and mission of the departments should be in line with the mission of the university.
2. Prof. Dinesh emphasizes that vision and mission should be displayed in each academic block in specially designated places.
3. Prof. Sandeep Grover suggested that a departmental 5-year development plan should be in place, and the respective faculties may decide on a vision or departmental mission.
4. HVC Dr. Raj Nehru suggested that:
 - a) Faculty vision should be in line with and help in achieving institutional vision.
 - b) Department vision should be in line with or help in achieving faculty vision.
 - c) Faculties may have a vision entirely in line with the university's vision.
 - d) Strategic planning should be there and is very important for vision achievement.

7. Discussion on Criteria 7:

Dr. Samarth Singh presented the SSR for Criteria 7.

Inputs from Experts:

1. As a top priority, the university must establish a gender audit schedule and implement a gender equity plan.
2. Dedicated amenities such as common areas and a daycare center are available for female guests.
3. All alternative energy sources and conservation techniques must be documented and displayed on the website.
4. Documentation and online presentation of all facilities utilized by the institution to manage degradable and non-degradable waste are required.
5. The university may adopt initiatives such as a vehicle-free day, a ban on plastic, and tree plantations as part of the Green Campus initiative.

6. Priority should be given to conducting green, energy, and environmental audits as soon as possible.
7. Two best practices must be identified and formulated by the university.

Action Items:

1. A comprehensive timeline for developing all policies should be formulated and deliberated upon at the upcoming meeting.
2. All faculties and skill instructors must enter their information into the IRMS portal.
3. Implement the requirement of a girls' room as per NAAC criteria.
4. Implement the Choice-Based Credit System (CBCS) with two baskets for elective courses.
5. Work on input provided by the experts regarding Vision 2030 and mission alignment.
6. Emphasize the importance of strategic planning for achieving the vision.

Next Meeting:

The chair will communicate the date and time for the next meeting.

Recorded by:
Udham Singh (ASC)
IQAC

