

SHRI VISHWAKARMA SKILL UNIVERSITY, DUDHOLA, PALWAL
FORMAT FOR INVITING QUOTATIONS (Limited Quotations Basis)/TENDERS
SVSU/2026/DYW/NIQ/ 01 Dated: 09.10.2026

NIQ DOCUMENT

Subject: Invitation for Quotation for supply of engaging a suitable firm/agency for the preparation, training and rehearsal of the various events for State level Ratnawali Festival.

Sealed quotations are invited from the manufacturers/exclusive distributors/authorized dealers/suppliers/re-sellers for the items detailed below:

Sr. No.	Particulars	Qty.
01.	Dance Choreographer	01 nos
02.	Theatre Choreographer	01 nos
03.	Stage Craft	
04.	Costume- Group Dance Haryanvi, Group Dance Holi	20 SET
05.	Musician for music event – Harmonium, Dholak, nakkara players	03 nos
06.	Film Making- Camera, Camera Man, Attendant, Light and Sound & Editing	

For any Query contact on +91- 9991294142

The following charges and terms may be spelt out in your offer clearly:

- i. Rates quoted shall be inclusive of all taxes, packing, forwarding, and delivery at SVSU, Dudhola, Palwal, and Haryana-121102 and event place.
- ii. **GST, if applicable, shall be clearly mentioned separately** in the quotation.
- iii. **Sample Approval Clause:** N/a
- iv. **Payment Terms:** As per SVSU norms.
- v. **Delivery Period:** To be specified by the bidder.
- vi. **Guarantee/Warranty Period:** To be specified by the bidder, wherever applicable.
- vii. **After-Sales Service:** As applicable.
- viii. **Installation Charges, if any:** To be quoted separately.
- ix. **Validity Period of the Quotation:** Minimum 180 days from the date of opening of NIQ.
- x. **Bank Draft charges, if any:** To be borne by the bidder.
- xi. **Miscellaneous charges** such as Packing & Forwarding, Insurance, etc., if any, shall be clearly indicated.
- xii. **The quotation shall be submitted in double envelope.**
 - a. Envelop-I:- Should contain Financial Bid documents. (Annexure-I)
- xiii. Quantity may increase or decrease without any notice at any time within extended contract period also, if any.
- xiv. The quotation must bear the **Date, Stamp, Address, and Signature** of the authorized signatory; failing which, the quotation may be rejected.
- xv. SVSU reserves the right to accept or reject any or all NIQs, wholly or partly, and to cancel the NIQ at any stage without assigning any reason.

- xvi. The sealed quotations, super-scribed with the subject **"Quotation for engaging a suitable firm/agency for the preparation, training and rehearsal of the various events for State level Ratnawali Festival."**, complete in all respects, must reach the office of the undersigned latest by 13.10.2026 at 17:00 hrs at the following address:

Address:-

**Director, Youth Welfare, First Floor,
Administrative Building
Shri Vishwakarma Skill University
Village Dudhola, Palwal, Haryana-121102**



HOD

Director
Director Youth Welfare
SVSU, Dudhola, Palwal

Annexure-I**(Submit in separate sealed Envelope-I)****PROFORMA FOR FINANCIAL BID (PART -I)**

(To be put in separately under Sealed Cover)

Dated :- --- / --- / ---

01. Name of the Company:-----

02. Address:- -----

03. Contract No. & E-mail ID.-----

Sr. No.	Particulars	Qty.	Rate per day
01.	Dance Choreographer	01 nos	
02.	Theatre Choreographer	01 nos	
03.	Stage Craft		
04.	Costume- Group Dance Haryanvi, Group Dance Holi	20 SET	
05.	Musician for music event – Harmonium, Dholak, nakkara players	03 nos	
06.	Film Making- Camera, Camera Man, Attendant, Light and Sound & Editing		

Signature(s)

Name & Address of the firm with seal